



The Kilmore International School

25 May 2020

Dear Parents,

Firstly, as a Primary School, we would like to extend our greatest thanks to our TKIS school community for your continued support and kind words during this very challenging time. To have so many of you take the time to make contact with us (either during one of our class Zoom conferences, Parent/Teacher conferences, a call or via email), was quite heart-warming.

And, now we move on to the next stage, our **return to school on June 9**.

In order to make the transition back to school, for our primary students and staff, as safe and as smooth as possible we ask that all parents follow the protocols and procedures outlined below:

- **All students** in Years 3 - 6 are expected to return to school on June 9, with the exception of those children who need to remain at home for health or medical reasons. Should your child fall into this category, please call the school and speak to your child's teacher to discuss arrangements.
- From June 9, TKIS will **no longer support Remote Learning** from home.
- If your child is feeling unwell, showing any signs of a cold/flu (cough, running nose, sore throat), any respiratory symptoms or has an elevated temperature, they **MUST NOT** attend school. They must remain at home **and seek medical advice**. Please keep your child at home until they are symptom free, or until you receive any test results, which should then be provided to the school.
- Drop off and pick up of **ALL primary students** must take place from Lumsden St, GATE 5 (Primary School entrance). This also includes students arriving via the bus or train (these transport students should cross at the school crossing if they are on the opposite side of the road, then walk along the path to the primary school entrance).
- We will be trialling a 'Kiss and Drop' style drop off in the morning. You will notice cones placed down the middle of Lumsden Street. We ask that you drive at a walking pace, and also that your child **is seated on the left side of the car, with their bag beside them**, so that when you arrive at the drop off point (just before the primary gate), they can exit the car safely and quickly. A staff member will be at the gate to monitor student drop off. Please **do not park your car** in the morning, as it may prevent other cars from driving through. To exit, please continue to drive cautiously by following the direction of the cones.
- GATE 5 will not be opened before teachers are on yard duty, so please **DO NOT** drop off your child **prior to 8:10am**.

"Excellentia Academica Persequenda"



- Students will have a **health check on arrival**. Any student showing any of the above symptoms, either on arrival or during the day, will be placed in isolation and parents advised to pick up their child immediately. Please ensure you have provided TKIS with an alternative emergency contact if you feel you will be unable to collect your child immediately, should you be required to.
- GATE 5 entry will be **closed at 8:30am**. Late students, including students arriving on transport after 8:30am, must enter via Student Services for their health check.
- Only **school staff and students will be permitted to enter school grounds**. Where possible, all correspondence to the school should be done via phone or email. If you have arranged a meeting at the school, please enter via Student Services.
- Bubble taps will be **turned off**. **ALL students** should attend school with their **own drink bottle**. Taps will be available to fill drink bottles during the day.
- Any sharing of food or drinks will be discouraged - please speak to your child about this prior to their return to school.
- Increased cleaning of high traffic areas will take place and frequent hand washing and sanitising will be reminded and encouraged.
- Pick up at 3:30pm, we ask parents to **remain in their car so as to avoid gatherings** in the car park or at the gate. The teacher on yard duty will assist students departing at the end of the day. Students remaining for tutorials (transport or Year 5 & 6 only) will be walked out at 4:30pm. Again, we ask parents to remain in their car. Any student not picked up at 4:30pm will be sent to Student Services until parents arrive.

Please assist your child in gathering all of their school materials/books/stationery that were sent home with them, prior to their return to school, and ensure they bring it back to school with them on 9 June.

We understand that some families may be feeling anxious about the return to school. Please know that we are following all health care advice available.

Finally, thank you again for your continued support and patience during this time. We are looking forward to welcoming all of our students back to our classrooms 😊

Kind regards,

Julie and the Primary Team.